

# Adobe Visual Design II

**Objective: 3.00**

Apply document organization while using Adobe InDesign.



**ADOBE VISUAL DESIGN**

Abode Classes

Wake County Public Schools

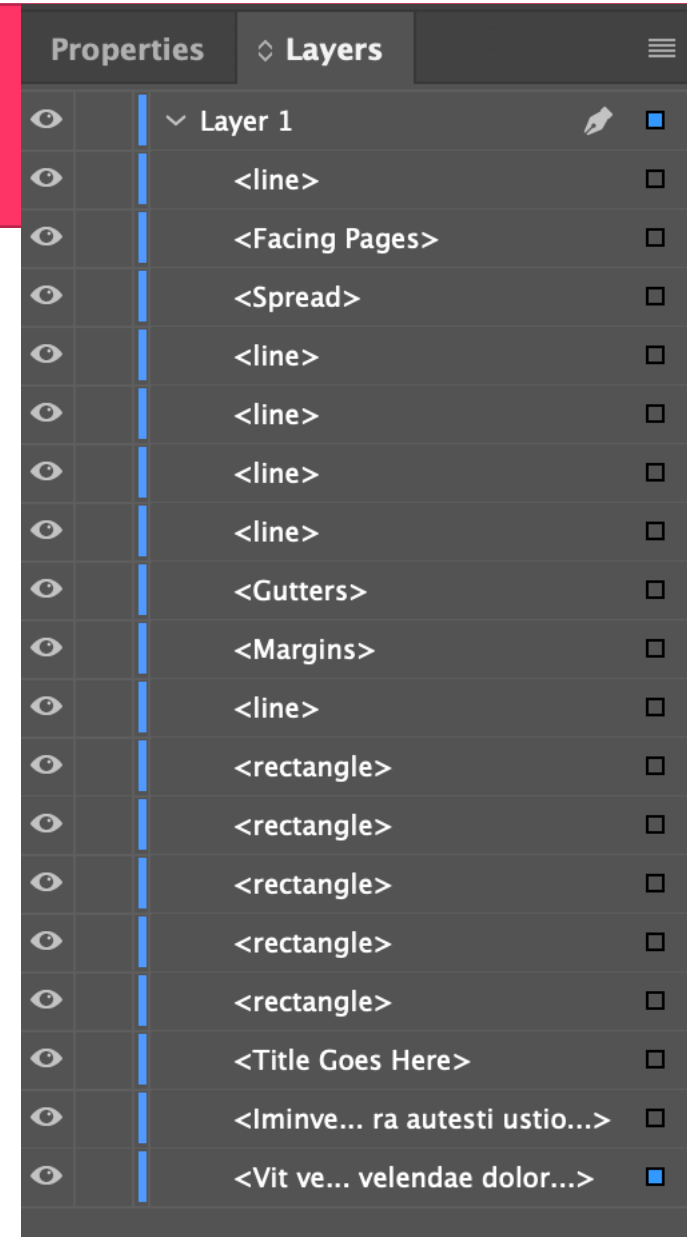


# Objective 3.01

Use layers to manage design elements.

# Layers in ID

- **Layers**
  - The ability to separate components of a design into separate, selectable, sections.
- **Layers Groups**
  - Combining layers into folders to manage workflow.
- **Layers Panel**
  - This is the panel that allows you to view, select elements, edit, and adjust your layers in a design.



# Layer in ID

- **Merging & Grouping Layers**

- Placing graphics from multiple layers into a single layer using the Layers panel functions.

- **Sublayers**

- Each layer can contain sublayers for separate paths and shapes. Every new shape or path creates a new sublayer.

- **Locking Layers**

- The ability to prevent edits from happening to a specific layer. Can lock different traits of a layer such as position, pixels, or the entire layer.

# Layers in ID

- **Stacking Order**

- The order that layers are shown in a design. Layers at the top of the layers panel are at the top or front of the document. You can use the layer stacking order to hide layers behind other layers.

- **Hierarchy**

- To create visual order in design, controlling what the viewer looks at in order using size, color, contrast, etc...

# Layers in ID

- **Selecting Layers**

- To select all the elements on a layer but selecting the entire layer.

- **Targeting Objects**

- To select a single element in the layers panel.

# Layers in ID

- **Modifying Layer Visibility**

- An option in the layer panel to hide the layer in the view mode.

- **Modifying Layer Printability**

- An option in the layer panel to make a layer not available to print.

# Objective 3.02

Manage and modify pages.



# Pages in ID

- **Creating Pages**
  - Setting a total number of pages in a document when creating the document.
- **Adding & Deleting Pages**
  - Using the pages panel to add or delete pages from an InDesign Document.

# Pages in ID

- **Master Pages**

- Non-printing pages that allow you to place text and graphic elements that will appear on all pages of a publication.

- **Facing Pages**

- Pages in a document that appear on opposite sides of a book or magazine, also called a spread

- **Spreads**

- Any two facing pages in a publication.

# Pages in ID

- **Editing & Customizing Pages**

- Changing the sizes, margins, gutters, etc. etc. of individual pages in a document.

- **Selecting Pages**

- Using the pages panel to select individual or multiple pages in a document.

- **Rearranging Pages**

- Using the pages panel to change the order of pages in a document.

# Pages in ID

- **Page Settings**

- Specific settings for a page, such as margins, columns, column gutters, grids, and guides.

- **Linking & Unlinking Master Pages**

- When a page is linked to a master page, all elements of the master page are applied to the current page. Unlinking from the master page allows the user to delete or edit elements from the master page on the selected page.