

DIGITAL MEDIA 1 SYLLABUS

Teacher: Philip Mitchell

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www.whsdigitalmedia.weebly.com

TOPICS THE WILL BE COVERED IN THIS COURSE:

- Graphics/Photoshop
- Animation/Animate
- Audio/Audition
- Video/Premier Pro
- Web Design
- Digital Media

Remind 101: Text @dm1mitch to 81010

DIGITAL MEDIA CLASS

Digital Media is a project-based class using the Adobe Creative Cloud Software with a focus on Photoshop, Flash, Garage Band, and Premier Pro. For each section there will classwork and in class projects. It is understood that the majority of the students will not have the software that we will use in the classroom; however students should make use of the Computer Lab during PRIDE time and SMART Lunch if they fall behind in class.

Bellwork will be posted on the class website each day (with the exception of Test Days); students will have 5 to 7 minutes to complete the questions. Answers will be reviewed after the students are done. On Fridays, students will turn in the week's bell work for a weekly grade. Bellwork is beneficial for assessment of learning, helping clarify the curriculum, preparation for the tests, and preparation for the Final Exam at the end of the semester.

Tests will be given typically on Fridays. Chapter homework will be collected on Test days as well. See pacing guide for due dates.

VoCATS

Digital Media has a required state mandated VoCATS (Vocational Competency Achievement Tracking System) test at the end of the semester. This will count as **20%** of the students Final Grade. To pass, a student must make a **70 or higher**. This is a highly technical Exam and will **not** focus on the software we will use in class. Throughout the semester the students will take chapter tests which relates to the material on the VoCATS. The exam only covers the notes we cover in class, so the students must commit to preparing for the VoCATS.

SMART LUNCH

Most students do not have the software at home that we use in class, thus the Computer Lab will be available most Wednesdays during both A and B lunch. Students must sign in for SMART Lunch when arriving to the lab.

PRIDE Time

Students that have below an 75 in class will be required to attend PRIDE time each week until they have pulled up their grade. This will be an excellent time for extra help, remediation, finish projects, and more.

Equipment

Students are asked while using any CTE equipment while in the classroom care and respect. In the event that a piece of equipment/technology is damaged due to a student being harmful or careless, that student could be responsible for the financial burden of it's repair or replacement.

Late Work Policy

Late Work due to an excused absence will follow the WCPSS make up work policy: Assignments assigned prior to an absence will be due upon return; this includes tests scheduled for the day of the return.

If the make-up work has not be assigned in advanced, for absences of 1 to 3 days, the student will have a minimum of 1 day for each absence to complete missed assignments. For absences exceeding 3 days, the student will have a minimum of 2 days for each absence to complete assignments. Students will receive full credit for all make-up work following an excused or unexcused absence as long as the work is completed within the time limit according to teacher expectations and for unexcused absences as long as remediation has been attended to complete the assignment. Special consideration should be given in the case of extended absences due to injury or chronic illness.

Academic Courses: All students receiving academic credit for a course have the opportunity to recover grades through completing alternative assignments to demonstrate mastery, turning in missing work, and/or completing retest. Students will earn a minimum of 70% of the grade they would have received if turned in on time. Work that is submitted on time and meets the minimal completion requirements

will revive a sore no less than 50%. Teacher do not have to accept last work after one week prior to the beginning of the exam period for the grading term. (Midterms-1st and 3rd Quarter / Finals - 2nd and 4th Quarter).

Honor Code

The students of Wakefield High School are committed to being honest and responsible in the completion of academic materials and interactions with the school administration and community. Cheating, stealing, plagiarism (passing off another's work, words, or ideas as one's own), and lying (including willful distortion or misrepresentation) are considered violations of the Honor Code. Through a joint fulfillment of this code, students and faculty will achieve their fullest potential in academic excellence and character.

CELL PHONES

Cell phones and smart phones are a distraction to learning and productivity in class, students will be given 1 warning if they are caught using their phones during class time without prior approval. Students are expected to immediately put away electronic devices when instructed without delay. After the first warning the cell phone will be taken and returned at the end of class. If the problem persists, it will be taken for the day and turned into the office in which your parent will have to pick the device up. After that administration will determine punishment. Devices used in class without teacher permission will be confiscated and must be picked up by parents in the main office. A student's refusal to turn over an electronic device may result in suspension. Parents who call or text their student during class time put them at risk for disciplinary consequences.

CLASSROOM PROCEDURES:

- Come to class prepared.
- Be ready when the bell rings, which means being in class on time.
- Begin Bellwork daily without being told.
- Be Respectful; Respect yourself, the lab, and your fellow students.
- Treat all equipment with care and respect.
- Any equipment used (except computers) must be signed out and in or student will lose equipment privileges.
- Computers are for classroom work only, NO Twitter or YouTube or any other sites that do not relate to class.
- No electronic devices should be used in class without prior of the teacher.
- Students will be allowed to use the restroom but must exchange their cell phone for a bathroom pass and the phone will be returned to them when they return to class.
- **IMPORTANT:** It is expected that every student in this class will make a grade of C or better. With the opportunities given in this class for a good grade, there is no reason any student's grade to fall below a C. Therefore, if your grade does fall below a C, the student is required to spend tutorial time during SMART lunch to bring the grade up. Please see Student Handbook for more information.

Required Supplies:

- Headphones/Earbuds
- Folder or section in another notebook

QUARTER GRADING:

- Bellwork: 10%
- Classwork/Homework: 25%
- Projects: 40%
- Tests 25%

FINAL GRADING:

- Quarter 1 40%
- Quarter 2 40%
- VOCAT Final 20%

Requested Supplies:

If any student would like to donate to the Digital Media class, Scoggins would be super happy to take it:

- Paper towels
- Tissues!!!
- Clorox wipes
- Mouse pads
- Windex

Digital Media 1 Syllabus:

Please Sign and return to teacher to indicate you and your parent have read the information found here.

Student Name _____ Class: _____ Period: _____

Parent Name: _____ Relationship: _____

Email: _____ Phone: _____

Parent Name: _____ Relationship: _____

Email: _____ Phone: _____

Student Signature _____ Date _____

Parent Signature _____ Date _____

Any Questions or Comments: _____
