**Digital Media 2 Syllabus**

Teacher: Emily Scales [escales@wcpss.net](mailto:escales@wcpss.net) Room 3302 [www.whsdigitalmedia.weebly.com](http://www.whsdigitalmedia.weebly.com)

**Topics the will be covered in this course:**

* Goals, Career Planning, & Portfolios
* Graphics/Photoshop
* Desktop Publishing/InDesign
* Animation/Flash
* Audio/Garageband
* Video/Premier Pro & Final Cut
* Web Design

**Digital Media 2 Class**

Digital Media is a project based class using the Adobe Creative Suite 6 Software, with a focus on Photoshop, InDesign, Flash, Garage Band, Premier Pro, Final Cut Express/Pro, and Dreamweaver. For each section there will classwork and in class projects. It is understood that the majority of the students will not have the software that we will use in the classroom; however students should make use of the Mac Lab during SMART Lunch if they fall behind in class.

Bellwork will be on the board each day (with the exception of Test Days); students will have 5 to 7 minutes to complete the questions. Answers will be reviewed after the students are done. On Fridays, students will turn in the week’s bell work for a weekly Quiz grade. Bellwork is beneficial for assessment of learning, helping clarify the curriculum, preparation for the tests, and preparation for the VoCAT at the end of the semester.

We will cover a chapter each week (see Pacing guide) with worksheets to complete. These will be turned in at the end of each week. Tests will be given on Fridays only (see Pacing guide).

**VoCATS**

Digital Media 2 has a required state mandated VoCATS (Vocational Competency Achievement Tracking System) test at the end of the semester. This will count as **20%** of the students Final Grade. To pass a student must make a **77** or higher. This is a highly technical Exam and will not focus on the software we will use in class. This will take focus and a good deal of preparation prior to the final. Throughout the semester the students will take chapter tests using Elements, an online testing tool. The VoCATS will also use Elements for the exam. The exam material is quite different than what we cover in class, so the students must commit to preparing for the VoCATS. In addition to the material covered in Digital Media 2, concepts from the Level 1 class will also be tested on.

**SMART Lunch**

Most students do not have the software at home that we use in class, thus the Mac Lab will be available most days during both A and B lunch. Scheduled CTE SMART Lunch is **Monday B** and **Thursday A** Lunch for additional help.

**CTE Make-Up Work Policy**

Any student who misses a class due to an absence is expected to make-up missed assignments. The student is responsible for getting the missed assignments from the teacher and scheduling times to makeup tests. All assignments will be listed on our Blackboard site. If for any reason a student has missed class they can follow along through Blackboard. Additionally, parents are encouraged to follow along with the class through our blackboard site.

Students who are absent have five school days to complete missed assignments to receive full credit.

Seventy percent credit may be received after the five days; however no make-up work may be submitted within two weeks of the quarter ending unless the student is absent during the last two weeks of the current quarter. \*\*\*Extenuating circumstances will be decided by teacher discretion.

**Late Work**

Work is due on the assigned date. A student will lose 15 points credit for each day an assignment is late.

**Cell Phones**

Cell phones and smart phones are a distraction to learning and productivity in class, students will be given 1 warning if they are caught using their phones during class time. After that the cell phone will be taken and returned at the end of class. If the problem persists, it will be taken for the day and turned into the office. This is in accordance to the Wakefield Cell phone policy.

**WHS Honor Code:**

The students of Wakefield High School are committed to being honest and responsible in the completion of academic materials and interactions with the school administration and community. Cheating, stealing, plagiarism (passing off another's work, words, or ideas as one's own), and lying (including willful distortion or misrepresentation) are considered violations of the Honor Code. Through a joint fulfillment of this code, students and faculty will achieve their fullest potential in academic excellence and character.

**Classroom Procedures:**

* Come to class prepared.
* Be ready when the bell rings, which means being in class on time.
* Begin Bellwork daily without being told.
* Be Respectful; Respect yourself, the lab, your fellow students, and the teacher.
* Treat all equipment with care and respect.
* Any equipment used (except computers) must be signed out and in or student will lose equipment privileges.
* Computers are for classroom work only, no Twitter or YouTube or any other sites that do not relate to class.
* No cell phones, mp3 players, or any other electronic equipment should be used in class without permission of the teacher.
* **IMPORTANT**: It is expected that every student in this class will make a grade of C or better. With the opportunities given in this class for a good grade, there is no reason any student's grade to fall below a C. Therefore, if your grade does fall below a C, the student is required to spend tutorial time during SMART lunch to bring the grade up. Please see Student Handbook for more information.

**Quarter Grading:**

Classwork: 15%

Quizzes: 10%

Projects: 50%

Tests 25%

**Final Grading:**

Quarter 1 40%

Quarter 2 40%

VOCAT Final 20%

----------------------------------------------------------------------------------------------------------------------------------------------------------------

***Digital Media 2 Syllabus:***

*Please Sign and return to teacher to indicate you and your parent have read the information found here.*

Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Any Questions or Comments: ­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_